

Wayland Area EMS Board of Directors Meeting Minutes January 10,2024

Meeting called to order at 7:03PM

Members Present: City of Wayland: Michael DeWeerd, Joe Kramer, Dorr Township: Lance Bowman and John Tuinstra, Hopkins Township: Mark Evans, Leighton Township: Steve Deer, Martin Township: Sarah Lynema, Monterey Township: Henry Reinart and Lois Commons, Orangeville Township: Salem Township: James Pitsch, Watson Township: Kevin Travis, Michelle Harris, Wayland Township: Yankee Springs Township: Robert Heethuis, Brenda Mays GM and Kathy Velthouse MO

Minutes of November 8th meeting: Read, moved and seconded to approve, all aye, motion passed.

Financial report: by manager Brenda Mays. Reports reviewed, no questions.

Transition review: no questions.

Proposed budget for 24-25: reviewed by Brenda, there has been a change in the payroll budget item. The billing service (The Accumed Group) will be changed to Medical Management Systems. Building maintenance will be done-estimate is \$39,610.00. The crews have requested that Wayland would be central, and they want to have sleep space in Wayland for two crews. Motion by Mark Evans, seconded by Jim Pitsch to approve the building maintenance items as presented in Brenda's budget.

24-25 budget with the \$49,000.00, motion by Henry Reinart, seconded by Mark Evans to approve the tentative 24-25 budget. All aye, motion passed.

Motion to have the approved meeting minutes available upon request on the website. Motion by Joe Kramer, seconded by Mark Evans. All aye, motion passed.

Personnel: Brenda has a written report given to the Board.

- 1) Fulltime medic out on injury
- 2) Request to have Kathy change hours to 8-5

Motion by Henry Reinart, seconded by Mark Evans to have the GM set the hours for personnel as deemed best. All aye, motion passed.

Severe Weather Policy: Joe Kramer presented the policy to the Board. Mark Evans asked that all policies be in a format that can be available readily in the future. Motion by Michelle Harris, seconded by Robert Heethuis to approve the Severe Weather Policy. All aye, motion passed.

MFR Response: Brenda and Kathy are working on the numbers. Motion by Jim Pitsch and second by Mark Evans to give the GM, Brenda the authority to work with the individual departments to determine MFR personnel numbers on scene. All aye, motion passed.

Truck issues: 955 engine weak and truck is old and wearing out. 954 should be back from deer hit repair next week. Hopkins Squad should be fixed this week.

Vehicle proposal and ownership subcommittee-no report.

Bylaws and personnel committee responsibilities-Kevin Cronin working on this.

History and Education of the Board members and general public: Will be pursued once the work of Judy Keizer is obtained.

Public Comment

Motion by Henry Reinart, second by Jim Pitsch to adjourn. All aye, motion approved at 8:15PM.

Submitted by Michael DeWeerd , Board Secretary